

## AGENDA

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** The Needl Hall, Chippenham, Wiltshire SN15 3ER  
**Date:** Monday 5 March 2012  
**Time:** 7.00 pm

---

Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

---

**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

---

Please direct any enquiries on this Agenda to Penny Bell, on 01249 706613 or email [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk) or Victoria Welsh (Chippenham Community Area Manager), direct line 01249 706446 or (email) [victoria.welsh@wiltshire.gov.uk](mailto:victoria.welsh@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

### Wiltshire Councillors

Desna Allen – Queens & Sheldon ( <b>Chairman</b> )	Peter Hutton – Cepen Park & Derriards
Chris Caswill – Monkton	Mark Packard – Pewsham ( <b>Vice Chair</b> )
Paul Darby – Hardenhuish	Nina Phillips – Cepen Park & Redlands
Bill Douglas – Hardens & England	Judy Rooke – Lowden & Rowden
Howard Greenman - Kington	Jane Scott OBE– By Brook

Items to be considered	Time
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>2. <b>Apologies</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 16</i>)</p> <ul style="list-style-type: none"> <li>i. To approve the minutes of the meeting held on Monday 9 January 2012.</li> <li>ii. Actions from previous minutes.</li> </ul> <p>4. <b>Declarations of Interest</b></p> <p>Councillors are requested to declare any personal or prejudicial interests, or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 17 - 30</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> <li>i. Notice from the Chairman – conduct at Area Board meetings</li> <li>ii. Naming of grit lorry at Seagry Primary School</li> <li>iii. Chippenham Area Board Community Awards – a reminder</li> <li>iv. Draft Wiltshire Core Strategy</li> <li>v. The Localism Act 2011</li> <li>vi. Help to Live at Home update</li> <li>vii. Minerals Site Allocations.</li> </ul>	<p><b>7:00pm</b></p>
<p>6. <b>Youth Funding - Participatory Budgeting</b> (<i>Pages 31 - 44</i>)</p> <p>Chippenham Area Board was awarded the sum of £12,028 by Wiltshire Council's Cabinet, specifically for projects that would benefit young people in the Community Area.</p> <p>At the meeting on 14 November 2011, Chippenham Area Board took the decision to make the £12,028 available using the 'Participatory Budgeting' model, in order to allow everybody present in the room to have a vote and decide which applications were successful.</p> <p>At the meeting on 14 November 2011, two applications successfully received funding, which totalled £6,650, leaving a balance of £5,378.</p> <p>Further applications have been received, as follows, and the community will be asked to vote in support of the projects they feel deserve to receive funding:</p>	<p><b>7.05pm</b></p>

- Chippenham Scout Group - £2,861.05 requested to purchase 5 Stormhaven Patrol tents
- CLOGS - £2,910 requested for a variety of workshops designed for young people aged 5 to 18
- Chippenham Girls Group - £1,383.22 requested for a health and wellbeing project.

7. **Town, Parish and Partner Updates** (*Pages 45 - 70*)

**7:20pm**

To note the written reports and receive updates from any partners who wish to contribute:

- i. Wiltshire Fire and Rescue Service
- ii. Parish and Town Councils
- iii. Wiltshire Police
- iv. NHS Wiltshire
- v. Chippenham and Villages Area Partnership (ChAP)
- vi. Chippenham Vision
- vii. Shadow Community Operations Board – Campus Developments
- viii. Community Area Young People’s Issues Group (CAYPIG)
- ix. Youth Strategy Update
- x. Lyneham Steering Group
- xi. Chippenham Partnership of Schools.

8. **Community Benefits achieved through the Planning Process** (*Pages 71 - 76*)

**7.40pm**

Sally Canter (Head of Admin and Technical Support, Development Services), will provide an overview of the planning benefits system and provide an update on the last 7 years of Section 106 agreements in the Chippenham Community Area.

9. **Chippenham Area Highways Budget 2011/12: Prioritisation of Schemes** (*Pages 77 - 80*)

**7.55pm**

To consider recommendations from the Community Area Transport Group for the prioritisation of small-scale local transport and highways improvements.

10. **Funding** (*Pages 81 - 90*)

**8.05pm**

**a. Community Area Grants Scheme 2011/12**

To consider the following applications to the Community Area Grant Scheme:

- i. Chippenham Partnership of Schools - £2,625 requested for the Chippenham Games
- ii. 10<sup>th</sup> Chippenham Guides - £935 requested to purchase camping equipment
- iii. Chippenham Bowls Club - £2,568 requested for the installation of floodlights

- iv. Chippenham Museum & Heritage Centre - £980 for the Primary School Archaeology Project
- v. Finding the Forgotten - £3,000 requested for increasing Great War education , knowledge and awareness

Grants application packs are available from the Community Area Manager or electronically at [www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm](http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm)

**b. Area Board Projects**

To consider the following Area Board Project application:

- £2,500 requested to commission a pilot project with the Media Department at Wiltshire College Chippenham to increase engagement between the local community and Chippenham Area Board.

**c. Other Projects**

To consider the following:

- £600 requested towards the hire of a jousting tent to accommodate displays promoting Chippenham Community Area at the Queen's Diamond Jubilee event on 1 May 2012.

**d. Community Area Transport Group**

To consider the following:

- To vire the balance of unspent Area Board funding of £19,900 to the Chippenham Community Area Transport Group (CSTG), for:
  - i. Malmesbury Road, Chippenham – allocate £8,000 to improve safety of pedestrians at the zebra crossing near St Paul's Church Hall.
  - ii. Kington St Michael Road, Kington Langley – allocate £6,900 to upgrade the footpath.
  - iii. Accessibility Improvements – allocate £5,000 to install dropped kerbs in the Community Area, following a prioritisation exercise for dropped kerbs to be carried out by the CATG with town and parish councils.

**11. Area Board Priorities Update**

**8.25pm**

To receive updates on the Area Board's Priorities, as follows:

- i. Health and Wellbeing – Lead Councillor: Peter Hutton
- ii. Employment – Lead Partner: Chippenham Vision

- iii. Skate Park – Lead Councillor: Paul Darby
- iv. Road Safety – Lead Councillor: Bill Douglas
- v. Night Time Economy – Lead Councillor: Peter Hutton.

12. **Visiting Cabinet Representative**

**8.40pm**

Councillor Toby Sturgis will talk about his responsibilities for Waste, Property, Environment and Development Control, and respond to any questions.

*Note – questions may be submitted in advance – please email [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk) by 27 February 2012.*

13. **Evaluation and Close** (Pages 91 - 92)

**9:00pm**

The Chairman will invite any remaining questions from the floor and will welcome the submission of new Community Issues.

The next agenda planning meeting will take place on Wednesday 21 March 2012, 10am at Monkton Park. Any parish or town council representative interested in attending should contact the Community Area Manager or the Chairman.

The meeting is asked to note the future meeting dates below and the Forward Plan.

**Future Meeting Dates**

Monday 30 April 2012  
6.30 pm for 7.00 pm  
Abbeyfield School, Chippenham

Monday 9 July 2012  
6.30 pm for 7.00 pm  
Yatton Keynell Village Hall

Monday 3 September 2012  
6.30 pm for 7.00 pm  
Hardenhuish School, Chippenham

Monday 5 November 2012  
6.30 pm for 7.00 pm  
Wiltshire Council Monkton Park Offices, Chippenham

Monday 7 January 2013  
6.30 pm for 7.00 pm  
Sheldon School, Chippenham (tbc)

Monday 4 March 2013  
6.30 pm for 7.00 pm  
Neeld Hall, Chippenham